

Minutes
National Communication Association
Executive Committee of the Legislative Assembly
Baltimore Marriott Inner Harbor at Camden Yards
110 S Eutaw St, Baltimore, MD 21201
Wednesday, February 4, 2026

Participating in the meeting:

Executive Committee Members: Tina Harris, President; Shaunak Sastry, First Vice President; Srivi Ramasubramanian, Second Vice President; Jeanetta Sims, Immediate Past President; Kenneth Lachlan, Finance Committee Chair/Treasurer; Michael Lechuga, Finance Committee Director; Ambar Basu, Finance Committee Director; Kathleen Roberts, Mentorship and Leadership Council Chair; Julie-Ann Scott-Pollock, IDEA Council Chair; John Sloop, Publications Council Chair; Iccha Basnyat, Research Council Chair; Katherine Thweatt, Teaching and Learning Council Chair; Justin Danowski, Executive Director/Secretary (non-voting).

National Office Staff: LaShawn Duckett, Director of Convention and Meetings; Alexis Rice, Director of Communications and Membership; Jennifer Fletcher, Organizational Development Manager; Monica Yang, Governance and Strategic Initiatives Manager

1. Call to Order

President Harris called the meeting to session at 9:16 A.M. Eastern.

2. President Updates

Harris informed the EC about the theme of the year and the Leadership Retreat.

3. Executive Director Updates

Danowski provided an update on the orientation projects in the Governance Department and the process for hiring the Director of Research, Publications, and Professional Advancement.

4. Governance Review

Yang and Fletcher presented a high-level overview of the association Governance structure.

The EC took a break at 11:20 A.M. and returned to session at 11:40 A.M.

5. Finance Review

Greene provided a review of 2025 Financials.

The EC took Lunch at 12:06 P.M. and returned to session at 1:00 P.M.

6. Convention Report and Survey

Duckett provided an update on the Convention survey. Discussion ensued.

7. Communications and Membership Report

Rice provided a report on the 2025 metrics of Communications and Membership. Discussion ensued.

8. Discussion on Mentorship in the Discipline

Harris facilitated a discussion on how the EC can support mentorship in the discipline.

The EC took a break at 2:41 P.M. and returned to session at 2:59 P.M.

9. NCA Collective Values Working Group

Sims provided a progress update on the NCA Collective Values Working Group.

10. NCA Convention Cultivation of Care Working Group

Sims and Duckett provided a progress update on the working group.

11. ESG Investing Proposal Update

Lachlan provided an update about the ESG investment portfolio strategy.

12. Strategic Plan Task Force Overview & Call for Three At-Large Members

Harris and Danowski gave an update about the formation of the Task Force and putting a call out for nominations. Task Force begins in April.

13. Task Force Webpage

Danowski gave an update on the progress of Task Force Reports webpage.

14. Director of IDEA Initiatives Staff Position

Danowski presented a hiring plan for the staff position. Discussion ensued.

At approximately 4:25 PM Eastern, Harris moved the EC into an executive/double executive session.

Respectfully submitted,
Monica Yang
Governance and Strategic Initiatives Manager