

# Minutes

National Communication Association  
Executive Committee Meeting  
November 20, 2013  
Washington, D.C.

## **Participating in all or part of the Meeting**

Steven A. Beebe, President (presiding); Kathleen J. Turner, First Vice President; Carole Blair, Second Vice President; Richard West, Immediate Past President; Phil Backlund, Educational Policies Board Director; Kristine Muñoz, Research Board Director; Ronald Shields, Finance Board Director; Kathleen Glenister Roberts, Finance Board Member (non-voting); Bobby Patton, Finance Board Member (non-voting); Nancy Kidd, Executive Director (non-voting)  
Absent: John O. Greene, Publications Board Director

National Office Staff: Mark Fernando, Chief of Staff; Wendy Fernando, Director of Publications; Kim Griffin, Chief Financial Officer; Brad Mello, Associate Director for Academic and Professional Affairs; Trevor Parry-Giles, Associate Director for Academic and Professional Affairs; Arlyn Riskind, Director of Public Affairs and Public Information

Guests: Christina Beck, Second Vice President Elect; E. Marie Wilson, Parliamentarian

### **1. Call to order**

President Beebe called the meeting to order at 9:35am Eastern time.

### **2. LA meeting review**

President Beebe reviewed the Legislative Assembly meeting agenda with the Executive Committee and some discussion ensued about the topics that would be under consideration.

### **3. Annual fund update**

Executive Director Kidd updated the EC on the launch of the Annual Fund campaign.

### **4. Goodbye to outgoing EC members**

President Beebe thanked outgoing Research Board Director Kristine Muñoz, Finance Board Director Ronald Shields, and Immediate Past President Richard West for their good service during the last several years.

### **5. Adjournment**

With no further business, the meeting was adjourned at 10:40 am.

Respectfully Submitted,

Nancy Kidd, Executive Director