

# By Laws

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## BYLAWS OF THE COMMUNICATION AND THE FUTURE INTEREST DIVISION

### ARTICLE I – Organization

Section 1. The name of this division shall be the “Division on Communication and the Future” of the National Communication Association.

Section 2. The organization may at its pleasure, by a vote of the membership body, change its name.

### ARTICLE II – Purpose

The following is the purpose for which this organization has been organized:

Section 1. The Division on Communication and the Future is dedicated to exploring any aspect of communication and the future, including novel methodologies, new theoretical perspectives, the intersection of communication and technology and uses of technology, communication networks, emergent communication networks, communication and strategic change, pedagogy, and ethics. The Division is committed to excellence in research on both practical and theoretical issues and offers a lively forum for discussion.

### ARTICLE III – Membership

Membership in the organization shall be determined in this manner:

Section 1. General membership in the Division is open to any member of the National Communication Association who is interested in promoting the Division’s purposes.

Section 2. The full membership of the Division shall be those persons who identify themselves as members of the Division on Communication and the Future with their NCA membership.

### ARTICLE IV – Meeting

Section 1. A business meeting shall be held at the time and place of the annual convention of the National Communication Association. Additional meetings may be scheduled by the Executive Committee of the Division.

Section 2. The Secretary shall be responsible for circulating/publishing the minutes of all meetings through the accepted forms of the division, such as email.

ARTICLE V – Officers, Committees, Duties, and Terms

Section 1. The officers of the Division shall be the Chair, Vice-Chair, Vice-Chair-elect, Secretary, Immediate Past-Chair, and Graduate Student Representative. These officers constitute the Division’s Executive Committee. The Executive Committee shall serve as chief administrative authority of the Division between annual business meetings of the Association and the Division. ALL DIVISION OFFICERS SHALL BE MEMBERS OF THE DIVISION AND ASSOCIATION. Officers will cycle through each position of the executive committee (with the exception of the Graduate Student Representative who holds that singular position for the course of the year). See chart below:

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<b>Chair</b>	A	B	C	D	G	I
<b>Vice-Chair</b>	B	C	D	G	I	K
<b>Vice-Chair-elect</b>	C	D	G	I	K	M
<b>Secretary</b>	D	G	I	K	M	O
<b>Graduate Student Representative</b>	E	H	J	L	N	P
<b>Immediate Past-Chair</b>	F	A	B	C	D	G

*Table 1 Cycle of Officer Positions*

Section 2. The Chair shall preside at business meetings of the Division, and shall work with the Vice-Chair-elect in membership recruitment for the Division. The Chair shall serve as a representative of the Division on the Association’s Legislative ASSEMBLY Council. The Chair is responsible for presenting the annual report of Division activities to and as directed by the Legislative ASSEMBLY Council. The Chair shall serve a one-year term and will succeed to the office of Immediate Past-Chair in the subsequent year.

Section 3. The Vice-Chair shall, in cooperation and consultation with appropriate officers of the Division and the Association, plan the program of the Group Communication Division for the annual NCA convention. The Vice-Chair shall be responsible for administering the evaluation process for papers and panels submitted for competitive evaluation. The Vice-Chair shall serve a one-year term and succeed to the office of the Chair in the subsequent year.

Section 4. The Vice-Chair-elect shall serve as a convention submission evaluator. The Vice-Chair-elect shall work with the Chair in membership recruitment for the Division. The Vice-Chair-elect shall serve a

one-year term beginning immediately after the close of the convention at which he/she is elected. The Vice-Chair-elect shall succeed to the office of the Vice-Chair in the subsequent year.

Section 5. The Secretary shall serve as the recorder and historian for the Division. The Secretary will prepare and distribute minutes of all Division business meetings and of Executive Committee meetings. The Secretary is also responsible for various communications. The Secretary shall serve a one-year term year beginning immediately after the close of the convention at which he/she is elected. The Secretary shall also serve as the Division's representative to the Association's Resolutions Committee.

Section 6. The Immediate Past-Chair shall serve as a representative of the Division on the Association's Legislative ASSEMBLY Council and the Association's Nominating Committee, convene and chair the Division's Nominating Committee, and assist other officers of the Division as directed by the Chair.

Section 7. A minimum of five convention submission evaluators shall be elected by the Division membership. The evaluators shall be elected at the annual business meeting to serve a one-year term during which they work under the direction of the Vice-Chair to evaluate papers and panels submitted for the following year's convention program.

Section 8: Special committees with tenure ordinarily limited to one year and with specific duties appropriate to the needs of the Division shall be appointed by the Chair, with the advice and consent of the Executive Committee.

Section 9: A Graduate Student Representative was approved at the November 12, 2016 division meeting. The selection process, role, and responsibilities will be constructed and presented during the 2017 business meeting for approval.

## Article VI. Voting

Section 1. At all meetings, except for the election of positions, all votes shall be viva voice.

Section 2. All election votes shall be done by secret ballot with the results displayed to the members at attendance.

## Article VII. Parliamentary Authority

Section 1. All meetings of the Division, its committees, and other subsidiary bodies, shall be governed by the parliamentary rules and usages contained in the current edition of Roberts' Rules of Order (Revised).

## Article VIII. Amendments

Section 1. Amendments to these By-Laws may be initiated by a majority of the Executive Committee, by a majority of the Division membership at a business meeting, or by a petition addressed to the Chair and signed by 25 members of the Division.

Section 2. Proposed amendments to the By-Laws are to be published/distributed in/on the Division's newsletter/web page at least 60 days prior to the annual business meeting.

Section 3. The adoption of a proposed amendment requires a two-thirds majority vote of those present at the annual business meeting of the Division.

#### Article IX. Ratification of By-Laws

Section 1. These By-Laws shall become effective after ratification by a majority vote of voting members present at the annual Division business meeting. (Ratified in Chicago on November 4, 1999.)