

August 7, 2020 EC Meeting Minutes

FINAL

Minutes

National Communication Association
Executive Committee Meeting
Virtual Meeting

Participating in the meeting:

Kent Ono, President; David McMahan, First Vice President; Roseann Mandziuk, Second Vice President; Star Muir, Immediate Past President; J. Kevin Barge, Publications Council Chair; Charles Morris III, Research Council Chair; Rachel Alicia Griffin, Diversity Council Chair; Raymie McKerrow, Finance Committee Chair; Lisa Flores, Finance Committee Director; Jeanetta Sims, Finance Committee Director; Trevor Parry-Giles, Executive Director (non-voting); Shannon VanHorn, Teaching and Learning Council Chair; *National Office Staff: LaKesha Anders, Director of Academic and Professional Affairs; Justin Danowski, Assistant Director of Governance and Membership; Wendy Fernando, Director of External Affairs and Publications, Kristin Yednock, Assistant Director of Conventions and Meetings.*

1. Call to Order

President Ono called the meeting to order at 12:05 p.m. Eastern time.

2. Announcements and Updates

The officers, committee chairs, and other EC members gave updates on current activities with their current processes and duties.

3. Consent Agenda

- a. Ono provided a summary of the consent agenda. Consent agenda passed.

4. Business Items

- a. Convention 2020 update
 - i. Parry-Giles provided an update of the current status of the 2020 convention. Discussion ensued.
 1. *Motion made by McKerrow to suspend the onsite portion of the convention and tasked the National Office with negotiating any financial ramifications with the hotel and convention center. Seconded by VanHorn. Discussion continued. Motion Carried.*
 - ii. Ono provided an update on discussions between NCA officers on virtual sessions. Discussion ensued on
- b. Convention 2021 budget
 - i. Parry-Giles provided an update on the 2021 budget proposal.
 1. *McKerrow relayed the approval of the Finance Committee and made a motion on behalf of the committee to approve the 2019 audit, 2021 convention fees, and to forward the 2021 budget to the Legislative Assembly for final approval. Discussion ensued. Motion carried.*
- c. Proposal for the Establishment of an Indigenous Caucus

