

November 13, 2019 EC Meeting Minutes

**APPROVED**

## **Minutes**

National Communication Association  
Executive Committee Meeting  
Baltimore, MD

Participating in the meeting:

Star Muir, President (presiding); Kent Ono, First Vice President; David McMahan, Second Vice President; Ronald L. Jackson, Immediate Past President; J. Kevin Barge, Publications Council Chair; Mindy Fenske, Research Council Chair; Rachel Alicia Griffin, Diversity Council Chair; Raymie McKerrow, Finance Committee Director; Marnel Niles Goins, Finance Committee Chair; Trevor Parry-Giles, Executive Director (non-voting); Jeanetta Sims, Finance Committee Director; Shannon VanHorn, Teaching and Learning Council Chair; *Guest of the EC: Roseann Mandziuk, Second Vice-President Elect (non-voting). National Office Staff: LaKesha Anders, Director of Academic and Professional Affairs; Justin Danowski, Assistant Director of Governance and Membership; Wendy Fernando, Director of External Affairs and Publications.*

### **1. Call to Order**

**President Muir called the meeting to order at 9 a.m. Eastern time.**

### **2. Announcements and Updates**

Muir presented gifts to the outgoing members of the EC and thanked the entire EC for all the hard work throughout the year.

Ono provided an update on convention planning and preparation. Discussion ensued. The EC tasked the National Office with updating the current peer review process. Possible language to be added to current policy:

1. Highlighting what a quality review is
2. Possible review process for suspect reviews

Muir led a discussion on the upcoming Legislative Assembly meeting.

### **3. Discussion Items**

- a. Parry-Giles provided a review of the current CRTNET policy and an update on the suspension of the discussion category. Discussion ensued.
- b. Muir provided an update on the work of the Process Improvement Team and a review of current Distinguished Scholar policies. Discussion ensued
- c. Parry-Giles provided an update on the ongoing DEI initiatives from the National Office. Discussion ensued

### **4. Action Items**

- a. Reclassifying Elementary and Secondary Education Section
  - i. Parry-Giles provided a summary of the proposal from the ESES asking for the EC to consider its change from a section to a division. Discussion ensued.

1. A motion was made to accept the change from a section to a division. The motion died due to a lack of a second.

**b. Bacon and Ecroyd Award Selection Committee Nominations**

- i. Parry-Giles provided a summary of the nominations for the Wallace A. Bacon Lifetime Teaching Excellence Award Committee and the Donald H. Ecroyd Award for Outstanding Teaching in Higher Education Award Committee.

1. The Teaching and Learning Council forwarded two names:

- a. Nancy Willets – Bacon Award Committee
- b. Carolyn Calloway-Thomas – Ecroyd Award Committee

- ii. A motion was made to approve the TLC nominations. Motion seconded. Motion passed.

**c. Change in Student Organization Charter Fee Policy**

- i. Parry-Giles provided a summary of the proposed policy change.
- ii. A motion was made to approve the policy change. Motion seconded. Discussion ensued. Motion passed. *Student organizations will no longer have to pay a \$100 re-charting fee if its charter membership expires.*

**d. Affiliate Renewals**

- i. Parry-Giles provided the EC with additional affiliation MOU's since the last EC meeting in August.
- ii. A motion was made to approve the submitted MOU's and forward each to the LA for final approval. Motion seconded. Motion passed.

With no further business, the meeting was adjourned at 11:25 a.m.

Respectfully Submitted,

Trevor Parry-Giles  
Executive Director